

School of Social Work

Welcome to the School of Social Work!

Graduates of the Indiana University School of Social Work (IUSSW) go on to promote social and economic justice at every level—from providing for the well-being of others to shaping social and economic policies. Since 1911, the school has been dedicated to developing competent, caring professionals who are qualified to assume leadership roles in social work practice, and who strive to enrich the lives of the people they touch. The Council on Social Work Education (CSWE) accredits the Master of Social Work program at Indiana University (continuously since 1923).

Whether you want to begin a career in social work, or are preparing for an advanced leadership role in practice, research, or policy development—Indiana University School of Social Work sets the standards for innovative and inspired social work education. In addition to social work, the School also serves as the home of the university's Labor Studies Program. With more than 60 years of leadership in the field of Labor Studies and labor education, Indiana University continues to pioneer innovative and quality educational opportunities in this field.

Mission Statement

Guided by an authentic commitment to diversity, equity, and inclusion, the Indiana University School of Social Work is nationally and internationally recognized for educating leaders of tomorrow through community-engaged practice, research, and partnerships to positively impact individuals and society.

Vision

The Indiana University School of Social Work, across its multiple campuses and online communities, provides a rich array of quality, accessible, and affordable educational opportunities to prepare graduates for practice and research in an increasingly diverse world. The School contributes to creating a fair, just, and equitable society by educating competent and ethical professionals to address complex social, environmental, and economic challenges on local, state, national, and global levels. Establishing dynamic partnerships, the School enhances the health and wellbeing of individuals, families, groups, organizations, and communities, leading innovative and translational solutions through community-engaged practice, advocacy, policy, research, and service.

Overview

Build a career that makes a difference

Across our nation and around the world, social workers make life-changing impacts. Gain the knowledge and skills at the [Indiana University School of Social Work](https://www.iu.edu/schools/social-work/) to make a difference for individuals, families, organizations, and communities. Inspired by our faculty, who are leaders in the field, and motivated by robust degree programs and

relevant real-world experiences, you'll be prepared to make your mark.

Focus on your future

Whether you're pursuing your first college degree or interested in graduate study, IU School of Social Work offers degree programs that help you meet your goals. Learn the foundations of social work as an undergraduate or elevate your expertise with a graduate degree. Our programs are designed to meet you where you are.

Did you know?

- Social workers are the #1 mental health providers in the United States.
- The Social Work field is anticipated to grow by 12% from 2020 - 2030.
- We have over 11,000 alumni helping communities worldwide.
- We have over 1,800 students pursuing degrees on multiple campuses and online.
- We offer a 100% online Master of Social Work degree called MSW Direct.
- We have strong study-abroad partnerships.
- We offer a Certificate, Associate, and Bachelor's Degree in Labor Studies.
- We are one of the first social work schools to offer an e-Social Work Education and Practice.
- We offer field practicums to enhance student experience.

To learn more about our nationally ranked IU School of Social Work programs, please visit our website, ssw.iu.edu, or follow us on social media: IUSocialWork (Facebook, Twitter, Instagram, LinkedIn).

Our History

Indiana University has a distinguished history of preparing graduates for entry into social work practice. Courses in this area began to be offered in 1911 through the Department of Economics and Sociology. Between 1911 and 1944, various administrative and curricular changes were implemented, and degree programs at both the undergraduate and graduate levels were offered. In 1944, the Indiana University Division of Social Service was established by action of the Trustees of Indiana University. The organizational status was changed in 1966 when the Graduate School of Social Service was created. In 1973, the name was changed to the School of Social Service to recognize the extent and professional nature of the School's graduate and undergraduate offerings. In 1977, the name evolved again into the School of Social Work to reflect more clearly its identification with the profession.

The IU School of Social Work has degree opportunities, including:

- Associate
- Baccalaureate
- Master's
- Doctoral

- Certificates

In addition, the Department of Labor Studies, within the School of Social Work, offers programs to prepare students for leadership roles within the workplace, including:

- Bachelor of Science in Labor Studies
- Associate of Science in Labor Studies
- Certificate in Labor Studies
- Minor in Labor Studies

The Bachelor of Social Work (BSW) program prepares students for generalist social work practice. The Master of Social Work (MSW) program prepares graduate students for advanced social work practice in an area of specialization, and the Ph.D. program in social work prepares social workers for leadership roles in research, education, and policy development. Although the degree programs vary in their emphases and levels of complexity, the school's curricula at the undergraduate and graduate levels are a continuum in education for social service. For example:

- Opportunities provided for a range of experiences in substantive areas of interest to students and of importance to society.
- The curriculum focuses on problem-solving and strength-enhancing experiences that involve the classroom, lab, and field experience.
- An exploration of educational procedures and arrangements optimizes effective training, including institutional self-study of the entire curriculum as well as the exploration of specific educational tools.

While the headquarters for the IU School of Social Work is located in Indianapolis, the School has campuses throughout the state of Indiana: Bloomington, New Albany (IUS), Richmond (East), Fort Wayne (IPFW), Gary (Northwest), and South Bend (IUSB). In addition, an MSW online program called MSW Direct.

Graduates of the school are interested in a vast array of social service settings, including those concerned with aging, family and child welfare, corrections, mental and physical health, and adjustment in schools, agency management, administration, and legislature. In anticipation of such professional activities, the school provides field instruction placements throughout the state where students serve individuals, groups, families, communities, and organizations or function in leadership roles.

The Bachelor of Social Work and Master of Social Work programs are accredited by the Council on Social Work Education (CSWE). The MSW Program has been continuously accredited since 1923. The school is a member of the National Association of Deans and Directors of Schools of Social Work, the Association of Baccalaureate Social Work Program Directors, and the Group for the Advancement of Doctoral Education, among others.

Mission Statement

Guided by an authentic commitment to diversity, equity, and inclusion, the Indiana University School of Social Work is nationally and internationally recognized for educating leaders of tomorrow through community-engaged practice, research, and partnerships to positively impact individuals and society.

Vision Statement

The Indiana University School of Social Work, across its multiple campuses and online communities, provides a rich array of quality, accessible, and affordable educational opportunities to prepare graduates for practice and research in an increasingly diverse world. The School contributes to creating a fair, just, and equitable society by educating competent and ethical professionals to address complex social, environmental, and economic challenges on local, state, national, and global levels. Establishing dynamic partnerships, the School enhances the health and well-being of individuals, families, groups, organizations, and communities, leading innovative and translational solutions through community-engaged practice, advocacy, policy, research, and service.

Our dynamic and diverse community, founded on ethics, inclusivity, transparency, respect, and collaboration.

We live this value by:

- Demonstrating equity and inclusion through ethical practice to ensure that all voices are heard, respected, and considered.
- Practicing collaborative and transparent decision-making that engages and responds to all individuals regardless of rank or status.
- Emphasizing diversity as a critical value in implementing collaborative community-wide system initiatives.
- Providing educational experiences that equip our students to promote well-being for individuals, families, communities, and organizations.

Engaged, inclusive leadership committed to supporting IUSSW now and in the future.

We live this value by:

- Modeling formal and informal leadership through education, scholarship, and service.
- Fostering engagement and communications within and across our systems with transparency, collaboration, and strong interpersonal relationships.
- Being stewards of a well-defined and transparent infrastructure to support students and all constituents.
- Providing educational experiences that equip our students to promote well-being for individuals, families, communities, and organizations.

Our profession and its ideals

We live this value by:

- Ensuring the ideals of the profession are apparent in all of our interactions with one another and the community.
- Engaging meaningfully with our alumni throughout their professional careers.
- Adhering to the profession's Code of Ethics and Standards of Technology in social work education and practice.
- Maintaining the standards of professional practice, including but not limited to, licensure requirements, continuing education, certifications, and professional development.
- Developing dynamic partnerships and innovative solutions with the community at large.

All faculty and staff appreciate their contributions to our programs, culture, and community.

We live this value by:

- Supporting faculty and staff by creating multiple pathways for success, recognition, compensation, and opportunities to contribute and grow.
- Demonstrating a commitment to clear, fair, and effective hiring and retention practices.

Our students

We live this value by:

- Demonstrating integrity in the admissions process by welcoming students who are committed to advocating for social justice.
- Providing quality education that inspires future social work practitioners to be curious lifelong learners that seek the best and evidence-based practices for a diverse world.
- Providing our students with consistent, high-quality principle-based education responsive to emerging social, environmental, and economic needs.
- Employing an experiential and effective learning platform in class and field education.
- Seeking and supporting an inclusive and diverse student body by providing fair, transparent, consistent, and efficient recruitment, admissions, and retention processes.
- Relying on rigorous academic standards, a supportive environment to enhance student well-being and incorporation of student voices throughout their time at IUSSW.

Policy on Nondiscrimination

Based on the tradition of the social work profession and consistent with Indiana University's Equal Opportunity

Policy, the Indiana University School of Social Work affirms and conducts all aspects of its teaching, scholarship, and service activities without discrimination based on race, color, gender, socioeconomic status, marital status, national or ethnic origin, age, religion or creed, disability, and political or sexual orientation.

The School of Social Work has a strong commitment to diversity and nondiscrimination. Indeed, diversity is celebrated as a strength. This perspective is demonstrated by the composition of its faculty and student body, curriculum content, and recruitment and retention activities, by participation in university committees dealing with oppressed populations; by numerous service activities, including advocacy on behalf of the disadvantaged; by its selection of field practicum sites; and by school policies.

Contact Information

Bachelor of Social Work

IU School of Social Work
Education/Social Work Building, ES 4138
902 W. New York St.
Indianapolis, IN 46202-5154
Telephone: 317-274-6705
Website: click [here](#)
Social Media: IUSocialWork (Facebook, Twitter, Instagram, LinkedIn)

Bachelor of Labor Studies

Department of Labor Studies

University Hall, AD 2020

301 University Blvd. Indianapolis, IN 46202-5156
Telephone: 317-274-6745
Website: click [here](#)
Social Media: IUSocialWork (Facebook, Twitter, Instagram, LinkedIn)

Master of Social Work

IU School of Social Work
Education/Social Work Building, ES 4138
902 West New York Street
Indianapolis, IN 46202
Telephone: 317-274-6705
Website: click [here](#)
Social Media: IUSocialWork (Facebook, Twitter, Instagram, LinkedIn)

Ph.D. in Social Work

IU School of Social Work
Education/Social Work Building, ES 4138
902 West New York St
Indianapolis, IN 46202
Telephone: 317-274-6705
Website: click [here](#)
Social Media: IUSocialWork (Facebook, Twitter, Instagram, LinkedIn)

Contact: Dr. Margaret Adamek
Email: madamek@iu.edu

Requirements

Undergraduate Social Work

Enrollment in the BSW program requires formal admission to the School of Social Work. The following are the minimum requirements for admission consideration:

- Regular admission to the university.
- Completion of a minimum of 12 credit hours.
- Satisfactory completion (grade of C or higher) of the required course SWK S141 Introduction to Social Work
- A minimum cumulative grade point average (GPA) of 2.5 on a 4.0 scale.
- Evidence of characteristics or potential required for competent social work practitioners as defined in the mission statement of the school. Such evidence may be derived from application materials, letters of reference, pertinent work or volunteer experience, and performance in S 141 Introduction to Social Work.

The most up-to-date admission information may be found online at socialwork.iu.edu.

Labor Studies

Eligibility:

- High school graduates (diploma, GED, HISET)
- Students admitted to Indiana University (IU)
- Students who have completed at least 12 college credits of coursework
- International students

Enrollment to the DLS requires formal admission to IU and an application to DLS. Online application forms for DLS are available [here](#).

For information about Labor Studies,

Email: Patrick Hill, pahill@iu.edu or marqwalk@iupui.edu

Website: ssw.iu.edu/labor/

Graduate Master of Social Work

Professional social work education requires students at the master's level to undertake a rigorous program of classroom and practice work. The Indiana University School of Social Work seeks to admit individuals who have demonstrated competency through previous academic work, professional achievements, and volunteer commitments. A strong commitment to social justice and service to others should be evident in the application.

Admission information for all of the MSW programs may be obtained from the following:

Master of Social Work
IU School of Social Work
Education/Social Work Building, ES 4134
902 W. New York St.
Indianapolis, IN 46202-5154

Website: click [here](#)

Email: Mo Cambridge- mtcambri@iu.edu

Ph.D.

All applicants to the Ph.D. program must have a master's degree in social work or a related field. Admission to the Ph.D. program is based on evaluations of:

1. an online application
2. a professional resume
3. undergraduate and graduate transcripts
4. three letters of reference
5. an example of the applicant's scholarly writing
6. a 750-word statement of purpose
7. TOEFL scores for international applicants

Application Deadline

Applications for the full-time Ph.D. program are due December 1 for admission in the following fall semester.

For questions or to receive application materials, please contact the Ph.D. Office:

Ph.D. Admissions
IU School of Social Work
Education/Social Work Building, ES 4138
902 W. New York Street
Indianapolis, IN 46202-5154

Telephone: (317) 274-6730

E-mail: Margaret Adamek, madamek@iu.edu

Website: click [here](#)

Policies & Procedures

Policies & Procedures

Bachelor in Social Work

Academic Policies

It is the responsibility of the student to be aware of all published academic regulations online.

Incompletes

A grade of Incomplete can be granted and noted on the final grade report by the instructor when

1. a substantial portion of the course work has been satisfactorily completed,
 2. the course work is of passing quality, and
 3. the student is experiencing some hardship that would render the completion of coursework unjust to hold them to the time limits previously established.
- A grade of Incomplete will revert to an "F" after one academic year or when the incomplete contract requirements are not fulfilled.

Pass/Fail Option

Participants who are working toward a bachelor's degree and are in good standing (not on academic probation) may take up to eight elective courses on a Pass/Fail basis (no letter grade assigned). A Pass/Fail course may not be

used to satisfy any of the area requirements. Pass/Fail courses may, however, be used to meet the 300- to 400-level course requirements.

Dean's List

The BSW program has a Dean's list to recognize student excellence. The policy, approved by the Faculty in 1997, reads as follows:

1. BSW Students with a semester GPA of 3.75 or better will be named to the Dean's List.
2. The IU School of Social Work BSW Recorder will forward the names of the eligible students to the Office of the Dean. This information should be forwarded within two weeks following the posting of semester grades.
3. The Dean of the School will notify students of their achievement by email.
4. A program director/coordinator may post the Dean's List on the webpage within the School. Only students taking a full course load (12 hours or more) in either the Fall or Spring semesters will be eligible.
5. The Dean's List will be compiled twice a year.

Graduation with Honors

Each year, graduating students who rank in the upper 10 percent of their graduating class are recognized by graduating with **Distinction** (Highest, High, and With Distinction).

Cheating and Plagiarism

A student must not adopt or reproduce ideas, words, or statements of another person without appropriate acknowledgment. A student must give credit to the originality of others and acknowledge indebtedness whenever he or she does any of the following:

- Quotes another person's actual words, either oral or written;
- Paraphrases another person's words, either oral or written;
- Uses another person's idea, opinion, or theory; or
- Borrows facts, statistics, or other illustrative material, unless the information is common knowledge.
- Please check the IU Code of Conduct for further information

Academic Probation

Students are automatically placed on academic probation when their cumulative GPA falls below a 2.5 for 12 consecutive credit hours. Students are removed from probationary status when their GPA, for 12 credit hours, increases to at least 2.5. If the cumulative GPA continues to be below 2.5, students will remain in probationary status. They remain in this status for another 12 consecutive credit hours of coursework, during which time the GPA must be raised to at least 2.5. If, after two consecutive semesters, a student's GPA is still below 2.5, the student will be dismissed from the university.

Students admitted on a provisional basis may be dismissed if they fail to achieve a minimum GPA of 2.5 during the first 12 credit hours of coursework. Students may also be dismissed from the program for failure to

comply with any other academic requirements stipulated by the program to remove the probational status.

BS in Labor Studies Academic Policies

It is the responsibility of the student to be aware of all published academic regulations online or in the School of Social Work and LS bulletin.

Incompletes

A grade of Incomplete can be granted and noted on the final grade report by the instructor when:

1. a substantial portion of the coursework has been satisfactorily completed,
 2. the coursework is of passing quality, and
 3. the student is experiencing some hardship that would render the completion of coursework unjust to hold them to the time limits previously established.
- A grade of Incomplete will revert to an "F" after one academic year or when the incomplete contract requirements are not fulfilled.

Pass/Fail Option

Participants who are working toward a bachelor's degree and are in good standing (not on academic probation) may take up to eight *elective courses* on a Pass/Fail basis (no letter grade assigned). A Pass/Fail course may not be used to satisfy any of the area requirements. Pass/Fail courses may, however, be used to meet the 300- to 400-level course requirements.

Dean's List

All undergraduate students majoring in LS and achieving a 3.5-grade point average (GPA) or higher during a fall or spring semester are placed on the Dean's List. Part-time students will be placed on the list if they achieve a 3.5 GPA or higher for at least six consecutive credit hours. These honor students will receive letters from the dean recognizing their meritorious efforts.

Graduation with Honors

Participants who complete a minimum of 60 credit hours for the Associate of Science in LS or 120 credit hours for the Bachelor of Science in LS at Indiana University will graduate with honors if they attain the appropriate grade point averages. On most campuses, an average GPA of 3.90 or higher is recognized with highest distinction, 3.75 to 3.89 with high distinction, and 3.50 to 3.74 with distinction. No more than 10 percent of a class can graduate with honors.

Cheating and Plagiarism

A student must not adopt or reproduce ideas, words, or statements of another person without appropriate acknowledgment. A student must give credit to the originality of others and acknowledge indebtedness whenever he or she does any of the following:

- Quotes another person's actual words, either oral or written;
- Paraphrases another person's words, either oral or written;
- Uses another person's idea, opinion, or theory; or
- Borrows facts, statistics, or other illustrative material, unless the information is common knowledge.
- Please check the IU Code of Conduct for further information

Academic Probation

Students are automatically placed on academic probation when their cumulative GPA falls below a 2.0 for 12 consecutive credit hours. Students are removed from probationary status when their GPA, for 12 credit hours, increases to at least 2.0. If the cumulative GPA continues to be below 2.0, students will remain in probationary status. They remain in this status for another 12 consecutive credit hours of coursework, during which time the GPA must be raised to at least 2.0. If, after two consecutive semesters, a student's GPA is still below 2.0, the student will be dismissed from the university.

Students admitted on a provisional basis may be dismissed if they fail to achieve a minimum GPA of 2.0 during the first 12 credit hours of coursework. Students may also be dismissed from the program for failure to comply with any other academic requirements stipulated by the program to remove the probational status.

BSW in Social Work Selected Educational Policies

For continuance in and graduation from the program, students are required to: (1) earn at least a "C" in each Social Work course, (2) to earn a "Satisfactory" in S481 Social Work Practicum I and S482 Social Work Practicum II (3) maintain a minimum of 2.5 cumulative GPA in required Social Work courses and a minimum 2.5 overall GPA; (4) to carry out professional activity in conformity with the values and ethics of the profession, and to comply with any contract which might have been entered into under either a Provisional Admission or a Student Performance Review.

In the event of failure to meet such requirements, students will be ineligible to continue in the program. Such students are encouraged to consult with their faculty advisor regarding realistic planning for the future, including the right to petition for administrative review. Detailed descriptions of student continuation policies are in the B.S.W. Student Handbook or on the Web at socialwork.iu.edu.

Repeated Courses

Required social work courses may be repeated only after the student is officially reinstated in the program with permission.

Incompletes

A grade of Incomplete (I) may be assigned by an instructor only when exceptional circumstances such as an illness,

injury, or a family emergency prevent a student from finishing all the work required for the course. The grade of incomplete may be considered only when a substantial portion of the coursework has already been completed, the coursework is of satisfactory quality, and no more than one major exam or assignment is outstanding. The student who does not meet these requirements should meet with her/his advisor to withdraw from the course (s) in question. The student should refer to the Registrar's Office on her/his respective campus regarding the policies and deadline for automatic withdrawal for the semester in question.

The instructor, on a case-by-case basis, evaluates incompletes. The grade of Incomplete (I) will be changed to a grade by the instructor of record, based upon the contract devised by the course instructor and approved by the B.S.W. Program Director.

If the student does not meet the terms of the Incomplete contract, the instructor will assign the original grade.

Pass/Fail Grades

Students can take a maximum of four non-social work elective courses as Pass-Fail. All general requirements and supportive area requirements need a letter grade. All required social work courses receive a letter grade except for S481 and S482 Social Work Practicum I and II, which are graded as Satisfactory/Fail.

Liability Insurance

Students are required to carry professional liability insurance. Under the school's blanket policy, the cost of insurance is included in the student's practicum course fee.

Credit for Life Experience

Academic credit for previous life and work experience is not given in whole or in part toward the social work degree.

Criminal History

Students with criminal histories other than those deriving from sexual offenses may be eligible for admission into the B.S.W. program. A case-by-case assessment determines eligibility in these circumstances. While having a criminal background may not preclude students from participating in the B.S.W. program, they should be aware of educational and professional implications. Agency policies and state laws may impose limitations on students and professionals with criminal histories attempting to obtain field placements, employment in certain practice settings, and/ or professional licensure. Laws vary by state and are subject to change over time. Students should consult individual state licensing agencies for further information. The B.S.W. program is not responsible for disruptions in a student's educational plan resulting from a criminal background.

Professional & Academic Integrity

Students' Rights and Responsibilities

IUSSW students in the BSW, MSW, and Ph.D. programs have a right to participate in decision-making activities about the school. Students regularly contribute to the continued development and growth of our programs.

Indeed, the school values students' input in several critical areas: faculty and course evaluation, school committee work, student field placements, and others.

All students enrolled at the School of Social Work have an opportunity each semester to evaluate their courses and instructors. At the end of each course, students are given standardized faculty evaluation forms to complete. These evaluations are confidential, and the results are computer generated. The evaluations are returned to the faculty to strengthen content, teaching, and learning methods to improve instruction.

Through their elected and/or volunteer representatives, students provide input to and learn from BSW, MSW, and Ph.D. program committees and various others that might be convened throughout the year. Student representatives are viewed as valuable members of these committees.

Each student can have input into selecting his or her field practicum assignments. The field practicum coordinator in each program works closely with students to negotiate suitable placements.

Students have the right to provide feedback about school policies and procedures as well as the behavior of faculty and staff members. In providing either positive or critical feedback, students are expected to follow professional social work norms, values, and ethics. For example, students who believe that a faculty or staff member's behavior is discourteous or ineffective should discuss the concern directly with the person or people in question.

Students who have reason to believe addressing the person directly would place them in some jeopardy should register the concern with the director or campus coordinator of the program, who will address and respond to the issue.

Students who believe that they have been treated unfairly or unprofessionally by a faculty or staff member, or that a policy or procedure is unjust or unwise, may submit in writing a formal grievance petition to the school's dean. Grievance petitions are reserved for those issues or incidences that warrant formal investigation and full exploration. Such petitions should be submitted in a professional manner, consistent with social work norms, values, and ethics.

Student complaints regarding discrimination, sexual harassment, racial harassment, and harassment on the basis of sexual orientation have established complaint procedures available in the Indiana University *Code of Student Rights, Responsibilities, and Conduct*.

Academic and Scholarly Guidelines

Students admitted to the Indiana University School of Social Work have already demonstrated potential for superior academic work. Most students are therefore very familiar and comfortable with high academic and scholarly standards. Obviously, students are expected to

attend face-to-face, online, and classroom and practicum course meetings. Regular attendance is viewed as the responsibility of each social work student. Active participation in course activities is the expected norm. In participating, it is expected that students reflect an interest in, and respect for, their colleagues in a manner that is congruent with the values, ethics, and skills of the profession, and those of the Student Code of Conduct. In written assignments, students are expected to prepare documents in a scholarly and professional manner. Submissions should be typewritten in double-spaced format and carefully edited for spelling and grammar. All direct quotations, paraphrases, empirical research findings, and other restatements of the research, scholarship, or creative work of others must be appropriately annotated using the standard bibliographic citation methods set out in the most recent edition of the Publication Manual of the American Psychological Association (APA). The APA manual serves as the guide for the style and format of all papers submitted to the School of Social Work.

Both LS and social work graduates require well-developed and refined communication skills, including using the written word. Writing well helps graduates communicate information accurately and concisely. For this reason, formal writing assignments in social work courses are evaluated on the basis of both the quality of the scholarly content and the quality of its presentation.

Electronic Communication

Students are expected to follow appropriate e-mail etiquette when communicating with faculty, staff, and peers. Correct grammar is expected at all times.

Inappropriate use of e-mail will be grounds for student review.

Student Misconduct

Academic Misconduct

Indiana University School of Social Work and/or the university may discipline a student for academic misconduct, defined as any activity that tends to compromise the academic integrity of the institution and undermine the educational process. Academic misconduct includes, but is not limited to, the following:

Cheating

- A student must not use external assistance on any "in-class" or "take home" examination unless the instructor specifically has authorized such. This prohibition includes, but is not limited to, the use of tutors, books, notes, and calculators. A student must not use another person as a substitute in the taking of an examination or quiz.
- A student must not steal examinations or other course materials.
- A student must not allow others to conduct research or to prepare any work for him or her without advance authorization from the instructor to whom the work is being Under this prohibition, a student must not make any unauthorized use of materials obtained from commercial term paper companies or from files of papers prepared by other persons.

- A student must not collaborate with other persons on a particular project and submit a copy of a written report that is represented explicitly or implicitly as the student's own individual work.
- A student must not use any unauthorized assistance in a laboratory, at a computer terminal, or on
- A student must not submit substantial portions of the same academic work for credit or honors more than once without permission from the instructor to whom the work is being submitted.
- A student must not alter a grade or score in any way.

Fabrication

A student must not falsify or invent any information or data in an academic exercise, including, but not limited to, records or reports, laboratory results, and citations to the sources of information.

Plagiarism

A student must not adopt or reproduce ideas, words, or statements of another person without an appropriate acknowledgment. A student must give due credit to the originality of others and acknowledge an indebtedness whenever he or she does any of the following:

- Quotes another person's actual words, either oral or written
- Paraphrases another person's words, either oral or written
- Uses another person's idea, opinion, or theory
- Borrows facts, statistics, or other illustrative material, unless the information is common knowledge

Interference

- A student must not steal, change, destroy, or impede another student's work. Impeding another student's work includes, but is not limited to, the theft, defacement, or mutilation of resources so as to deprive others of the information they contain.
- A student must not give or offer a bribe, promise favors, or make threats with the intention of affecting a grade or the evaluation of academic performance.

Violation of Course Rules

A student must not violate course rules as contained in a course syllabus or other information provided to the student.

Facilitating Academic Dishonesty

A student must not intentionally or knowingly help or attempt to help another student to commit an act of academic misconduct.

Sex Offender Screening Policy

Indiana University School of Social Work Policy Regarding Individuals Convicted of Sex Offenses Against Children

Policy Statement

It is the policy of the School of Social Work that no students or applicants who have been convicted of sex offenses against children shall be eligible for matriculation into the BSW, MSW, or Ph.D. programs.

Procedure

1. **Responsible Office.** The Office of Student Services, in conjunction with the Admissions Committee of each program, shall administer the Sex Offenders Screening Policy as it relates to student admissions and transfers.
2. **Periodic** Periodically, the Student Services Committee will review the policy and will make recommendations to the dean of the school regarding any possible changes to the policy and procedures for implementation.
3. **Preadmission and Transfer Screening.** Applicants will be asked to self-report any history of convictions of sexual offenses against children. As well, once students are accepted into the program, their names will be forwarded to the Office of the Registrar for screening against the registry. Any applicant or new admit whose name is on the registry will be ineligible for admission or transfer and shall be notified of nonacceptance or termination from the respective.
4. **Students in Affected Programs.** Any student who is already in an IU School of Social Work Program and whose name appears on the registry during the time of matriculation, or who has been convicted of an offense for which the student can be listed on the registry, shall be ineligible for continuation or completion of the affected program. Any faculty member, student, field instructor, or other people within the school who becomes aware of such a situation should bring it to the attention of the respective program director for appropriate action.
5. **Notice.** The school bulletin shall include a statement giving notice to potential applicants that criminal convictions may render persons ineligible for certain practica.
6. **Nonexclusive Policy.** Nothing in this policy shall be deemed to preclude the school from taking other appropriate action in such cases, or in the case of applicants or students involved in other conduct or criminal activities not covered in this policy.
7. **Right to** Any applicant or student already admitted to an IU School of Social Work program who is deemed ineligible for admission or continuation based upon a record of criminal conviction may appeal to the dean of the school for reconsideration if he or she believes there are extenuating circumstances that might mitigate the findings. The dean will appoint a review panel of three full-time faculty members to consider the student's appeal. The review panel, in consultation with the Office of University Counsel, will consider all pertinent information and make a ruling that shall be considered final.

Undergraduate

- Social Work BSW
- Labor Studies BS
- Labor Studies AS
- Labor Studies CT

- Child Abuse and Neglect CT

Social Work BSW

BSW in Social Work

The BSW program's mission statement speaks to the commitment to preparing generalist social work practitioners. The BSW Program defines generalist practice as follows:

- Generalist social work practice focuses on improving the well-being of individuals, families, groups, organizations, communities and society by creating social change both within and among these social systems in a global context.
- Grounded in the liberal arts, generalist social work practice utilizes research informed knowledge, professional social work values and ethics, and a core set of competencies transferable across a variety of social service practice settings. Generalist practitioners are educated to think critically as they engage, assess, intervene, evaluate practice outcomes, and engage in practice informed research. Generalist social workers respond to a variety of context and strive to protect human rights, promote social and economic justice and provide culturally competent services.

BSW graduates of Indiana University are eligible to apply for legal licensure by the State of Indiana. Upon receipt of a complete application and a passing score on a standardized examination, the Indiana State Professional Licensing Agency designates the BSW graduate a Licensed Social Worker (LSW). You can visit the Bureau at [Indiana Professional Licensing Agency](#)

The BSW program is offered on six IU campuses: Bloomington, East, Fort Wayne, Gary, Indianapolis and South Bend. Students come in through application to the School of Social Work. Application deadlines vary by campus. Students in the BSW program must have at least a "C" in core social work courses and complete all required 100, 200, 300-level social work courses, before enrolling in the 400-level course work. Students must be accepted into the BSW Program before taking 331, 332, 322, and 352.

Admission

Enrollment in the BSW program requires formal admission to the School of Social Work. The following are the minimum requirements for admission consideration:

- Regular admission to the university.
- Completion of a minimum of 12 credit hours.
- Satisfactory completion (grade of C or higher) of the required course SWK S141 Introduction to Social Work
- A minimum cumulative grade point average (GPA) of 2.5 on a 4.0 scale.
- Evidence of characteristics or potential required of competent social work practitioners as defined in the mission statement of the School. Such evidence may be derived from application materials, letters of reference, pertinent work or volunteer experience, and performance in SWK-S 141 Introduction to Social Work.

Degree Requirements

Educational Requirements

The curriculum for the BSW degree consists of a minimum of 120 credit hours attained through required and elective courses. Of these 120 credit hours, 42-45 credit hours are devoted to general/supportive liberal arts courses and 52 credit hours to social work courses (see individual campus supplements). The remaining required credits are earned through elective courses. Students are free to select elective courses, a certificate, or a minor of their choice.

Credit for Life Experience

Academic credit for life experience and previous work experience is not given in whole or in part toward the social work degree.

General Education Requirements

Degree requirements are divided into four areas. General education, support courses, required courses and electives. General education course requirements vary by campus. Students are expected to meet the general education requirements specific to their campus.

The BSW course requirements are listed below. Work with your BSW Academic Advisor to ensure you meet both the campus and BSW general education requirements.

Program Support Courses

- Professional Writing Skills ENG W231
- Public Speaking
- Modern American History
- Human Biological Science
- American Government
- Introductory Psychology
- Introduction to Sociology
- A 3 credit 300 level psychology, sociology, or social work elective.

Social Work Required Courses (15 courses)

It is essential that you consult your advisor for educational planning to ensure timely completion of the BSW program.

- S102 Understanding Diversity in a Pluralistic Society (3 cr.)
- S141 Introduction to Social Work (3 cr.)
- S221 Human Growth and Development in the Social Environment (2 cr.)
- S251 History and Analysis of Social Welfare Policy (3 cr.)
- S322 Small Group Theory and Practice (3 cr.)
- S331 Generalist Social Work Practice I: Theory and Skills (3 cr.)
- S332 Generalist Social Work Practice II Theory and Skills (3 cr.)
- S352 Social Welfare Policy and Practice (3 cr.)
- S371 Social Work Research (3 cr.)
- S423 Organizational Theory and Practice (3 cr.)
- S433 Community Behavior and Practice with a Generalist Perspective (3 cr.)
- S442 Integrated Practice-Policy Seminar (3 cr.)
- S472 Social Work Practice Evaluation (3 cr.)
- S481 Social Work Practicum I (6 cr.)
- S482 Social Work Practicum II (7 cr.)

Social Work Electives

- S180 Exploring Child Welfare in Indiana (3 cr.)
- S201 Introduction to Case Management (3 cr.)
- S202 Introduction to Alcohol and Drug Abuse Counseling (3 cr.)
- S305 Introduction to Child protection (3 cr.)
- S306 Crisis Intervention (3 cr.)
- S307 Grief and Loss Across the Life Span (3 cr.)
- S311 Aspects of Alcohol and Drug Use: The individual (3 cr.)
- S324 Social Systems Aspects of Alcohol and Drug Abuse (3 cr.)
- S372 Statistical Reasoning in Social Work (3 cr.)
- S403 Alcohol and Drug Abuse Treatment Seminar (3 cr.)
- S490 Independent Study (1-3 cr.) (with permission)

Labor Studies BS

Labor Studies (LS)

The Department of LS (DLS) offers online courses and degrees to meet the needs of students seeking distance education opportunities. The wide array of online course offerings is designed to be flexible and are offered on all IU campuses. Enrollment through our online application is easy. The tuition and fees for LS courses can be found [here](#).

Introduction

With 160 years of leadership in LS and labor education, Indiana University continues to pioneer innovative and quality educational opportunities in this field. The program caters to students with diverse backgrounds and educational needs -- from adult learners to traditional students -- in the areas of work, the workplace, organized labor, labor and social movements, the impact of global markets, and changing institutions.

The DLS prepares students to assume leadership roles in the workplace and in communities. The program is designed as an interdisciplinary major for college students and working adults seeking a university-level education. Online LS classes are offered on all Indiana University campuses. The mission of the LS Program is to:

- Provide credit and non-credit university-level education for current and future workers to increase knowledge, understanding, and critical thinking about work and labor organizations within today's global context
- Broaden access to the university for working-class and other underserved constituencies and provide opportunities for life-long learning and college degrees.
- Collect, systematize, and create new knowledge in collaboration with our students.
- Examine the global socio-economic system and the impact of its inequalities on working people.
- Promote respect for workers and understanding of working-class histories, experiences, perspectives, and knowledge.
- Empower our constituents to be engaged citizens and social and political agents of change who will create a more just and equitable world of work.

The vision of the Department of Labor states:

- *Indiana University LS will be the leading, collaborative program in labor and work issues in interdisciplinary scholarship, education, training, and empowerment nationally and internationally.*

It is within the parameters of this mission that we devote our energies to excel in education, research, and service. We offer online courses for the Minor, Certificate, Associate of Science (AS), and Bachelor of Science (BS) in LS degrees.

Admission

Eligibility:

- High school graduates (diploma, GED, HISET)
- Students admitted to Indiana University (IU)
- Students who have completed at least 12 college credits of course work
- International students

Enrollment to the DLS requires formal admission to IU and an application to DLS. Online application forms to DLS are available [here](#).

For more information, please contact the LS Student Services Coordinator via our toll-free number: **800-822-4743** or email pahill@iupui.edu.

Grades

An overall minimum grade point average of 2.0 (C average) must be maintained. Course grades of D or lower in LS courses or in courses under "Required Areas of Learning" do not count toward the LS degree but are accepted as electives.

LS Required Areas of Learning

The following list includes representative disciplines in the three major required areas of learning:

Arts and Humanities

African American Studies

Classical Studies

Comparative Literature

English

Fine Arts

Folklore and Ethnomusicology History

History and Philosophy of Science

Journalism

Languages

Music

Philosophy

Religious Studies

Speech and Communication

Theatre and Drama

Physical Science and Mathematics

Astronomy
Biology
Chemistry
Computer Science
Geological Sciences
Mathematics
Physics
Psychology
Zoology

Social and Behavioral Sciences

Anthropology
Economics
Geography
Linguistics
Political Science
Psychology
Social Work
Sociology

For the AS and BS in LS, courses within each major area must include at least two different disciplines.

Degree Requirements Degrees and Minor

Bachelor of Science in LS (BS-LS) 120 cr.

A major in LS requires completion of general education requirements with a grade of C- in each course.

- The IU Indianapolis campus wide general-education curriculum (30 cr.)
- LS Required Areas of Learning/additional general education courses (21 cr.)

LS Required Areas of Learning (12 credit hours)

- To be completed within the General Education core courses (30 cr.) or in the remaining general education courses (21 cr.).
 - ENG-W 131 Reading, Writing, and Inquiry 1
 - One additional 200/300 level writing course (Visual Literacy: Eng-W-231 or W-270)
 - One economics course (LSTU-L-230 Labor and Economy meets this requirement)
 - One computer course

Major concentration (42 cr.)

- **LS 100/200 level courses (15 cr.) except L190, L199, L290, and L299**
- **LS 200/300/400 level courses (27 cr.)**

There are no pre-requisite or co-requisite LS courses. Students may take LS courses in any order, although, we do suggest a logical progression (100 level, 200 level, 300 level, etc.) and in consultation with the DLS advisor to desired degree goals.

- Electives (27 cr.)

Please note: Within the 120 credit hours required for the BS- LS degree, students must have a minimum of 30 credit hours at the 300 or 400 level. In addition, concentration requirements must be completed with a grade of C- or higher.

Labor Studies AS

Associate of Science in LS (AS- LS)

The associate degree in LS provides a solid beginning career foundation in the field of work. Students may use the degree to jumpstart their college education, combine it with another major, and earn higher incomes and promotions.

- General education course requirements (33 cr.)
- LS concentration (27 cr.)

Students seeking an AS-LS must take 30 credit hours from the IU Indianapolis General Education Core courses and 3 credit hours from the list of IU Indianapolis general education courses. As a part of these 33 credit hours, all students must successfully complete 12 credit hours from the LS Required Areas of Learning. These courses can count toward the General Education core (30 cr.) or as general education courses (3 cr.).

At least 12 credit hours must be earned from Indiana University. No more than 15 credit hours may be earned within a single subject other than LS.

LS Required Areas of Learning (12 cr.)

To be completed within the General Education core courses (30 cr.), or in the remaining general education courses (21cr.).

- ENG W230 or ENG W131
- One additional 200/300 level writing course (Visual Literacy: ENG W231 or W 270)
- One economics course (LSTU-L 230 Labor and the Economy meets this requirement)
- One computer course

Labor Studies CT

Certificate in LS

Requirements (30 cr.)

- 18 credit hours (LSTU-L)*
- 3 cr. in Arts and Humanities (A&H)
- 3 cr. in Science and Math (S&M)
- 3 cr. in Social and Behavioral Science (S&B)
- 3 cr. in one of the A&H, S&M or S&B areas

*except L190, L199, L290 and L299

Child Abuse and Neglect CT Child Abuse and Neglect Certificate

The School of Social Work at IU Indianapolis offers a certificate in Child Abuse and Neglect at the undergraduate level. The certificate is open to social work and non-social work students.

- Theoretical Foundation: 9 credit hours required - 3 hours must be from the Diversity Course.
- Specific Content: 12 credit hours required; one course on substance abuse and one course on families is required.
- Additional course with service learning component elective for non BSW majors: 3 credit hours

Certificate in Child Abuse and Neglect course requirements are as follows:

Theoretical Foundation

1. **S102:** Understanding Diversity in a Pluralistic Society (Required), 3 Credits, offered online
2. **Select Either:**
S221: Human Growth & Development in the Social Environment, 3 Credits, offered online
B310: Life Span Development, 3 Credits
3. **Select Either:**
S251: History and Analysis of Social Welfare Policy, 3 Credits, offered online
Y213: Introduction to Public Policy, 3 Credits

Specific Content

4. **S305:** Introduction to Child Protection (Required), 3 Credits
5. **S180:** Selected Topics in Human Welfare 3 Credits with service learning
6. **Select 1 Substance Use related course (options below)**
S202: Introduction to Drug and Alcohol Abuse, 3 Credits
B394: Drugs and Behavior, 3 credits
B396: Alcohol, Alcoholism, and Drug Abuse, 3 Credits
H318: Drug Use in American Society, 3 Credits
R410: Alcohol, Drugs, and Society, 3 Credits
S442: Practice Seminar: Addictions (3 Credits, BSW Majors Only)
7. **Select 1 Families related course (options below)**
S306: Crisis Intervention, 3 Credits
S307: Grief and Loss, 3 Credits
R314: Families and Society, 3 Credits
S442: Practice Seminar: Public Child Welfare (3 Credits – DCS Scholars Only)
Children Youth & Families (3 Credits –BSW Majors Only)
For non BSW majors, additional course with service learning component

- **S201:** Introduction to Case Management, 3 Credits, offered online

Student Learning Outcomes Bachelor of Social Work (BSW)

The BSW Program's Educational Outcomes are derived from the Council on Social Work Education's (CSWE) competencies as articulated in the Educational Policy and Accreditation Standards document (CSWE, 2015). The BSW Program is evaluated based upon students demonstrating, at the point of graduation, the ability to:

Competency #1: Demonstrate Ethical and Professional Behavior

1. Students make ethical decisions by applying the standards of the NASW Code of ethics, relevant laws and regulations, models for ethical decision-making, ethical conduct of research, and additional codes of ethics as appropriate to context.
2. Students use reflection and self-regulation to manage personal values and maintain professionalism in practice situations.
3. Students demonstrate professional demeanor in behavior, appearance; and oral, written, and electronic communications.
4. Students use technologically ethically and appropriately to facilitate practice outcomes.
5. Students use supervision and consultation to guide professional judgement and behavior.

Competency #2: Engage Diversity and Difference in Practice

1. Students apply and communicate understanding of the importance of diversity and difference in shaping life experiences in practice at the micro, mezzo, and macro levels;
2. Students present themselves as learners and engage clients and constituencies as experts of their own experiences.
3. Students apply self-awareness and self-regulation to manage the influence of personal biases and values in working with diverse clients and constituencies.

Competency #3: Advance Human Rights and Social, Economic, and Environmental Justice

1. Students apply their understanding of social, economic, and environmental justice to advocate for human rights at the individual and system levels.
2. Students engage in practices that advance social, economic, and environmental justice.

Competency #4: Engage in Practice-informed Research and Research-informed Practice

1. Students use practice experience and theory to inform scientific inquiry and research.
2. Students apply critical thinking to engage in analysis of quantitative and qualitative research methods and research findings.

3. Students use and translate research evidence to inform and improve practice, policy, and service delivery.

Competency #5: Engage in Policy Practice

1. Students Identify social policy at the local, state, and federal level that impacts well-being, service delivery, and access to social services.
2. Students assess how social welfare and economic policies impact the delivery of and access to social services
3. Students apply critical thinking to analyze, formulate, and advocate for policies that advance human rights and social, economic, and environmental justice.

Competency #6: Engage with Individuals, Families, Groups, Organizations, and Communities

1. Students apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks to engage with clients and constituencies
2. Students use empathy, reflection, and interpersonal skills to effectively engage diverse clients and constituencies.

Competency #7: Assess Individuals, Families, Groups, Organizations, and Communities

1. Students collect and organize data, and apply critical thinking to interpret information from clients and constituencies.
2. Students apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the analysis of assessment data from clients and constituencies.
3. Students develop mutually agreed-on intervention goals and objectives based on the critical assessment of strengths, needs, and challenges within clients and constituencies.
4. Students select appropriate intervention strategies based on the assessment, research knowledge, and values and preferences of clients and constituencies.

Competency #8: Intervene with Individuals, Families, Groups, Organizations, and Communities

1. Students critically choose and implement interventions to achieve practice goals and enhance capacities of clients and constituencies.
2. Students apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in interventions with clients and constituencies.
3. Students use inter-professional collaboration as appropriate to achieve beneficial practice outcomes.
4. Students negotiate, mediate, and advocate with and on behalf of diverse clients and constituencies.
5. Students facilitate effective transitions and endings that advance mutually agreed-on goals.

Competency #9: Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities

1. Students select and use appropriate methods for evaluation of outcomes.
2. Students apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the evaluation of outcomes.
3. Students critically analyze, monitor, and evaluate intervention and program processes and outcomes.
4. Students apply evaluation findings to improve practice effectiveness at the micro, mezzo, and macro levels.

Child Abuse and Neglect Certificate

Indiana University School of Social Work offers a certificate in Child Abuse and Neglect at the undergraduate level on the IU Indianapolis campus. This certificate is open to students in all majors at IU Indianapolis.

Student Learning Outcomes:

The certificate in Child Abuse and Neglect provides students with the opportunity to learn:

- Human Diversity
- Growth and Development across the Life Cycle
- Basic knowledge of the development of Public and Private Social Services
- Specific Content on Child Abuse and Neglect and Family Dynamics

The Child Abuse and Neglect Certificate is a beneficial supplement to professions closely connected with children and families (i.e. nursing, teaching, child welfare). Students will have a deeper understanding of their clients and social services, and for this reason, may become more marketable in their chosen field.

Labor Studies

These SLOs apply to all Labor Studies programs.

1. Apply knowledge of labor and working class movements from a global perspective.
2. Apply knowledge from a labor studies perspective which draws from diverse fields including history, economics, industrial relations, political science, law, sociology, communications and others.
3. Analyze the impact of globalization on working class and diverse groups.
4. Analyze how global issues affect local, regional, and national labor markets.
5. Apply strategies of advocacy and social change and related skills to strengthen the labor movement.
6. Demonstrate the values and conduct of social and economic justice.
7. Demonstrate knowledge and skills to effectively advocate for the well being of the working class and their organizations.
8. Apply critical thinking skills and the process of inquiry to advance working class and social movement causes.

9. Assess the role of liberal arts in bringing justice and equality to working people.
10. Demonstrate commitment and skills to continue education and lifelong learning in an ever-changing world of work.
11. Demonstrate commitment and skills to become agents of change to promote a just and equitable world of work.

Graduate Programs

- Social Work MSW
- Social Work PhD
- e-Social Work Practice CT

Master of Social Work

In recognition of the time and geographic constraints of many students who seek professional social work education, the Indiana University School of Social Work offers programs of study leading to the 60-credit-hour MSW degree. The Indianapolis campus offers a two-year full-time program, a three-year part-time program, and Advanced Standing Program options. (The Advanced Standing Program is designed for students with a strong academic record who have earned a Bachelor of Social Work [BSW] degree from a program accredited by the Council on Social Work Education. The Advanced Standing program is 30 credit hours.

The general goal of the programs is preparation for advanced social work practice. In addition to generalist knowledge and skills, the programs provide an opportunity to develop special competence in children, youth, and families, as well as school social work, behavioral health, health, community and organizational leadership, and special practice areas in social work. Educational resources for students in the program include a substantial library, state-of-the-art technology, student computer learning modules, and diversified field instruction settings throughout the state.

International Students/International Degrees

Applicants who are not citizens of the United States should apply as early as possible, preceding the fall when they wish to enter. They must fill out the international and Indiana University School of Social Work applications by the posted deadlines. They also must provide proof of their ability to pay fees and support themselves adequately during their study and, through examinations designated by the school, must demonstrate an ability to comprehend, write, and speak English at an acceptable level.

International students or any person holding a degree obtained outside of the United States should request an international application from the following address:

International Affairs IU
902 W. New York Street, ES2126
Indianapolis, IN 46202-5154
Telephone: (317) 274-7000

E-mail: oia@iu.edu

Transfer Students

Transfer students from other accredited MSW programs may be accepted into the MSW program. Master of Social Work students interested in transferring to Indiana University must complete an application for admission to the program. In addition, transfer students must submit a letter of good standing from their previous MSW program. A student who wants credits transferred from their last MSW program must submit a syllabus for each class for which they seek credits. If accepted, the MSW program director will review the student's transcript and course syllabi to determine which credits earned in another accredited social work program will transfer to Indiana University. However, the transfer student must complete all required courses in their chosen Focus Area Curriculum.

Admission

Admission Requirements

Professional social work education requires students at the master's level to undertake a rigorous program of classroom and practice work. The Indiana University School of Social Work seeks to admit individuals who have demonstrated competency through previous academic work, professional achievements, and volunteer commitments. The application should demonstrate a strong commitment to social justice and service to others.

Admission information for all of the MSW programs may be obtained from the following:

Master of Social Work
Indiana University School of Social Work
Education/Social Work Bldg, 4134
902 W. New York St.
Indianapolis, IN 46202-5154

Telephone: (317) 278-6085
Website: click [here](#)

Email: Mo Cambridge - mtcambri@iu.edu

Enrollment in the MSW program requires official admission to the Indiana University School of Social Work and the Indiana University Graduate School. The following items are the minimum requirements for consideration for admission:

1. Evidence of an earned bachelor's degree from a regionally accredited college or university.
2. An undergraduate record that reflects a liberal arts perspective as demonstrated by the successful completion of a minimum of six courses in social or behavioral sciences. Courses from the following disciplines are accepted: social work, psychology, sociology, anthropology, economics, history, human services, political science, government, criminal justice, and/or languages.

- i. Note: Other social or behavioral sciences courses outside of the listed disciplines may be accepted.
3. An undergraduate record that reflects successful completion of a college-level math course or equivalent.
 4. Critical thinking skills and the ability to communicate effectively in writing, as reflected in the application questions and required writing sample and statement.
 5. Evidence of personal qualities is considered important for social work practice.
 6. It is the policy of the School of Social Work that no student or applicant who has been convicted of sex offenses against children shall be eligible for admission or continuation into the BSW, MSW, or Ph.D. programs.

Information about the deadlines, requirements, and program details can be found in the application packet on the School's website, socialwork.iu.edu. All applicants are encouraged to submit applications as soon as possible and well before the final application date. The MSW admissions department will make decisions as applications are submitted. Applications are evaluated based on the criteria outlined above. Admission is competitive, and the school's instructional resources determine total enrollment.

MSW Programs of Study - Indianapolis campus

The Indiana University School of Social Work provides several programs of study leading to the MSW degree on the IU-Indianapolis campus. Each program requires 60 credit hours of graduate-level coursework.

Two-Year Full-Time Program

The two-year full-time Program consists of two years of coursework taken over four academic semesters. A limited number of courses may be taken during the summer.

Part-Time Program

The part-time program enables students to complete the Generalist Foundation courses and a portion of the Clinical and Community Practice Concentration Curricula (the first 30 credit hours of the program) over two calendar years.

- Classroom courses are offered during the week, with evening options.
- Students begin the program in the fall.

Part-time students are required to complete the remaining Clinical and Community Practice and Focus Area Curricula (the final 30 as full-time students, with most classes and internships held during the week (usually Monday through Thursday during standard business hours)).

Advanced Standing Programs

Students holding undergraduate social work degrees may be eligible for this program, which begins at various times based on the cohort chosen.

Advanced Standing students receive credit for the first 30 credit hours of coursework. The following are specific requirements for consideration for admission:

1. Graduation within five years from a baccalaureate social work program (BSW) accredited by the Council on Social Work Education.
2. Successful completion of a college-level math course.
3. A cumulative grade point average of at least 3.0 on a 4.0 scale. Students with a GPA below 3.0 are still eligible for admission into the program. The student must explain their low GPA and how they can engage in graduate-level work.
4. A cumulative grade point average of 3.0 in all social work courses taken before admissions committee action. Accordingly, the Advanced Standing program applicants must provide the admissions committee with an official transcript. Senior BSW students must provide a transcript including their senior year's fall semester (or winter quarter) grades. BSW graduates from IU do not need to submit grades.
5. Evidence of characteristics and/or potential required for competent social work practice as defined in the school's mission statement. Such evidence may be derived from application materials, letters of reference, and/or pertinent work or volunteer experience.
6. Advanced Standing students have Two options

Accelerated Program

Students with a strong BSW academic record may apply for the Advanced Standing Accelerated Program on the IU-Indianapolis campus. Students who are accepted into this program receive special credit for the foundation courses required. They complete the rest of their course work starting in the fall and finishing in the spring.

Part-time Advanced Standing Program

Students with a strong BSW academic record who are unable to attend the MSW Program full-time are eligible to apply to one of the other part-time programs offered on the IU-Indianapolis campus while receiving special credit for the required foundation courses.

Child Welfare and Training Partnership

The MSW Child Welfare Scholars Program is a part of the Child Welfare Education and Training Partnership. This program is funded through a contract with the Department of Child Services (DCS), and support is limited to current DCS employees. The program supports the completion of the MSW degree on any IU campus, offering the MSW option.

The Behavioral Health Academy™ in Mental Health and Addictions

The Behavioral Health Academy™ is an ongoing partnership between the Community Health Network and the Indiana University School of Social Work (IUSSW) to prepare students for practice with mental health, substance use, and co-occurring disorders, and to become dually-licensed as both a Licensed Clinical

Social Worker (LCSW) and Licensed Clinical Addiction Counselor (LCAC) in Indiana.

Beginning with the first Academy™ cohort in Fall 2019, the program has expanded to include IU-Indianapolis, Fort Wayne, South Bend, and MSW Direct. The Academy is available to students living in areas supported by a collaborating Community Mental Health Center (CMHC). Currently, the IUSSW and Community Health Network collaborate with the Sandra Eskenazi Mental Health Center in Central Indiana, Oaklawn in South Bend, and Parkview Health/Park Center in Fort Wayne and receive funding from the Indiana Division of Mental Health and Addiction.

Academy™ students join the top-ranked MSW program in Indiana and simultaneously gain specialized experience and training at some of the state's largest and most comprehensive behavioral health systems. Students receive an exceptional social work educational experience and additional training in evidence-based counseling approaches and a financial stipend while completing a two-semester practicum placement at one of the participating CMHCs during their final year in the program.

Note: The stipend varies depending on the CMHC. After finishing their MSW, people will receive a priority interview for employment at the CMHC. Additional financial incentives are provided for employees who earn their LCSW and LCAC after completing the Academy™.

Curriculum

Social work is a dynamic profession concerned with people's and society's changing needs. To respond to such demands, the curriculum of the IU School of Social Work undergoes continuing review by the faculty with the participation of students, members of the practice community, and others. Students must complete 60 credit hours of graduate-level coursework to meet the minimum requirements for the Master of Social Work degree. All regular standing student complete a 30 generalist core of classes, both regular standing and advanced standing take an additional 30 credit hours of courses.

The Foundation Curriculum includes a one-semester practicum of at least 300 clock hours for three credits.

Additionally, the Concentration Practicum includes a minimum of 600 clock hours and is usually completed during the last two semesters of the student's program of study.

Then, students complete a Generalist curriculum that prepares them for advanced practice in children, youth, and families, behavioral health, health, school social work, community and organizational leadership, or social work with special populations.

Generalist Curriculum coursework, except practicum, must be completed before students are eligible to enroll in any required courses in the Focus Area Curriculum.

The overall objectives of the Generalist Curricula of the MSW program include the development of:

- basic, generalist competence applicable to a broad range of social work practices;
- basic competence at all levels: individual, family, groups, communities, and organizations;

- basic competence for practice in social service delivery systems.

The overall objectives of the Focus Area curriculum include the development of special competence with specific populations. Typical course arrangements for students admitted to the MSW program are:

Foundation Curriculum (30 cr.)

- SWK-S 506 Foundations of Ethical Social Work Practice (3 cr.)
- SWK-S 507 Anti-Racist, Diverse, Just and Anti-oppressive Social Work (3 cr.)
- SWK-S 502 Evidence-Informed Inquiry for Practice (3 cr.)
- SWK-S 505 Social Policy Analysis and Practice (3 cr.)
- SWK-S 508 Client Engagement and Assessment (3 cr.)
- SWK-S 509 Theory and Practice with Communities and Organizations (3 cr.)
- SWK-S-515 Group Theory and Practice (3 cr.)
- SWK-S 518 Practice with Individuals and Families (3 cr.)
- SWK-S 661 Theory and Practice for Organizational Leadership and Practice (3 cr.)
- SWK-S 555 Practicum I (3 cr.)

Focus Area Curriculum (30 cr.)

Focus area student must take (12 common credits)

- SWK-S 517 Multidimensional Assessment in Mental Health and Substance Use Disorders (3 cr)
- SWK-S 519 Community and Global Theory and Practice (3 cr)
- SWK-S 651 Practicum II (3 cr.)
- SWK-S 652 Practicum III (3 cr.)

Children, Youth, and Families

- SWK-S 618 Social Policy and Services (3 cr)
- SWK-S 633 Working with diverse and Training families (3 Cr)
- SWK-S 634 Group and Community-Based Practice with Children and Families (3 cr)
- SWK-S6 37 Assessment and Intervention with Children and Youth (3 cr)

School Social Work

- SWK-S 613 Special Instruction and Support Services for Diverse Populations (3 cr)
- SWK-S 616 Social Work Practice in Schools with Individuals and Groups (3 cr)
- SWK-S 617 Social Work Practice with Students, Staff, and Family.
- SWK-S 618 Social Policy and Services

Community and Organizational Leadership

- SWK-S 618 Advanced Policy Practice (3 cr)
- SWK-S 662 Fiscal Leadership: Management, Marketing, and Resource Development (3 cr.)

- SWK-S 663 Community Organizing and Advocacy (3 cr.)
- SWK-S 664 Designing Transformational Programs (3 cr.)

Behavioral Health

- SWK-S 683 Community-Based Practice in Mental Health and Addiction (3 cr.)
- SWK-S 685 Mental Health and Addictions Practice: Individuals and Families (3 cr.)
- SWK-S 687 Mental Health and Addictions Practice with Groups (3 cr.)
- SWK-S 686 Social Work Practice: Addictions (3 cr.)
- One additional 600-level elective

Health

- SWK-S618 Social Policy and Services
- SWK-S692 Practice Skills for Integrated Healthcare Settings
- SWK-S693 Individuals, Groups, and Communities in Health Care
- SWK-S694 Practice with Older Adults and their Families

Educational Requirements

Students are admitted on the assumption that they have the potential academic ability and personal suitability for completing the professional program they are enrolled in. All students in the MSW program are expected to maintain the standards established by the School of Social Work and those held by the social work profession. To detect possible problems, the School of Social Work reviews students' performance at the end of each semester.

The Master of Social Work degree is recommended by the school and conferred by the University. Students must complete 60 credit hours of required and elective courses carrying graduate credit. Each student is expected to follow the university and school schedules and dates for completing requirements, including completing all work within five calendar years from the time of first enrollment.

Liability Insurance

Students are required to carry professional liability insurance. Under the school's blanket policy, the insurance cost is included in the student's practicum course fee.

Credit for Life Experience

Academic credit for life experience and previous work experience is not given in whole or in part toward the social work degree.

Social Work PhD

Ph.D Admission

Admission Requirements

All applicants to the PhD program must have a master's degree in social work or a related field. Admission to the PhD program is based on evaluations of

1. an online application
2. a professional resume

3. undergraduate and graduate transcripts
4. three letters of reference
5. an example of the applicant's scholarly writing
6. a 750-word statement of purpose
7. TOEFL scores for international applicants

Application Deadline

Applications for the full-time PhD Program are due **December 1** for admission in the following fall semester. For application materials and further information, write to:

PhD Admissions

Education/Social Work Building 4138 Indiana University
School of Social Work 902 W. New York Street
Indianapolis, IN 46202-5154

Telephone: (317) 274-6730 E-mail: madamek@iu.edu

Ph.D Requirements

Course Requirements

The student must complete a total of 90 credit hours, including dissertation and research internship. Candidates for the PhD degree may be granted up to 30 hours of graduate credit from other institutions as follows:

- Of the 30 graduate transfer credit hours counted toward the PhD degree in social work, 15 of these credits must be in an area directly related to research (e.g., research methods, statistics, a mentored research project, etc.).
- All 15 research transfer credits must have been successfully completed as prerequisites for the two advanced research methods courses (S 726 and S 737), the Research Internship (S 725), and the advanced statistics course (S 728).
- All students must have successfully completed a graduate-level statistics course prior to enrolling in the required advanced statistics course.
- Any research transfer credits not completed prior to acceptance into the PhD program must be completed as part of the student's doctoral studies in accordance with the above provisions.
- Foundation research courses offered by the program include S 718, S 721, and S 790.

All courses credited toward the PhD degree must have a minimum grade of B and must receive written approval from the School of Social Work PhD Program Committee and the Dean of the University Graduate School Indianapolis. Specific program requirements include:

- professional social work component (33 cr.)
- specialization component (18 cr.)
- research component (21 cr.)
- research internship (6 cr.)
- dissertation (12 cr.)

All students in the PhD program, with the approval of the program director, will select 3 faculty members to serve as their academic advisors throughout their doctoral studies, one of whom will represent the student's area of specialization outside the School of Social Work.

Qualifying Examination Process

The qualifying examination process is comprehensive and integrative in nature. Specific guidelines for the completion of the qualifying process are available from the PhD Program Director. Admission to Candidacy following the passing of the qualification examination and the completion of all course work, the student's advisory committee will sign off on a Nomination to Candidacy edoc submitted to the University Graduate School Indianapolis. Upon approval of the Dean, the student will be admitted to candidacy and awarded a Certificate of Candidacy.

Research Proposal

After nomination to candidacy, the student, with the approval of the Program Director, will select a research committee of no fewer than four faculty members, including one member outside of the School of Social Work. This committee must approve the proposed dissertation topic.

Final Examination

The final examination is the oral defense of the dissertation.

e-Social Work Practice CT

The growth of technology innovation in social work practice is currently limited by many factors, including lack of training and lack of access. For example, more than 50% of rural areas in the United States have limited or no access to social work services. According to the Bureau of Labor Statistics, social work, including the delivery of tele-behavioral health services, is one of the fastest growing and demanded professions in the US, with a job outlook increase of 12% over the next ten years. The job outlook may very well increase beyond 12% due to the recent widening of telehealth acceptance and usage due to COVID – 19.

Prepares you to deliver technology-mediated social work practice in such careers as:

Geriatric case manager
Family service worker
Child protective services (CPS) social worker
Foster care social worker
Adult protective services agent
Youth services specialist
Developmental disabilities specialist
Clinical social worker
Alcohol and drug abuse specialist

Student Learning Outcomes

Ph.D. in Social Work

Five major curriculum components comprise the structure of the Ph.D. program. These components are designed both individually and as a strategically integrated course of study to challenge and extend the knowledge and skills of doctoral students to the highest level.

- **Core Social Work Courses:** exploration and critical assessment of current knowledge and values
- **External Minor:** intensive and focused study through an academic discipline other than social work

- **Research Courses:** designed to build a mastery of quantitative and qualitative methods, measurement, and statistics
- **Research Internship:** investigation of viable research questions, typically tied to an on-going faculty research project
- **Dissertation:** the design, implementation and completion of an independent empirical study that extends the knowledge base of the social work profession

Master of Social Work

The MSW program prepares graduates for:

- Providing counseling and support to individuals, families, groups and communities.
- Helping people with serious problems, such as those confronted with violence, financial hardship, social or emotional problems, substance abuse, legal matters, or health and disability challenges.
- Making connections with community resources and services.
- Conducting research, advocating for improved services, planning and policy development, or managing organizations.

e-Social Work Practice Certificate

The e-Social Work Practice Certificate prepares graduates to:

- Respond to the specific challenges that e-social work poses, including ethical, legal, privacy, and other risk-management issues, to protect their clients and practice ethically
- Evaluate and analyze secure, HIPAA compliant video conferencing platforms used in e-social work and develop a practice model that includes a plan for managing privacy, information security, and mediating social presence through technology in social work.
- Gain familiarity with different online mediums through practice role-plays and online simulation-based learning opportunities.

Courses